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Rental Property Checklist

Name(s) of Property Owner	
	Amount / details
Property Details (if a new property or new client)	
Address	
Do you have a depreciation report	
Property Owners Names	
Date of Purchase	
Purchase Price (if known)	\$

Income Rent Received Other Income (ie Water recovered)				
		\$	\$ \$	
		\$		
Expenses				
Advertising	\$	Body Corporate	\$	
Bank Fees	\$	Borrowing Costs	\$	
Cleaning	\$	Council Rates	\$	
Gardening	\$	Emergency Services Levy	\$	
Insurance	\$	Interest on Loans	\$	
Land Tax	\$	Legal Costs	\$	
Pest Control	\$	Property Agent Fees	\$	
Repairs & Maintenance	\$	Stationer, Postage	\$	
Other	\$	Water	\$	
	\$			

Note: From 1 July 2016 travel costs are no longer deductible for rental property investors

Improvements (over \$300) Details	Date	Amount
		\$
		\$

Signature	
Date	/////